

Procedure for Student Sign in with Google

To open Gmail, you can login from a computer or Chromebook, or add your account to the Gmail app on your personal phone or tablet. Once you're signed in, check your mail by opening your inbox.

Sign in:

1. On your computer or device, go to mail.qsdk12.org
2. Enter your Google Account email and password. Your username is your first initial and full last name followed by your anticipated graduation year. For example, Sara Johnson in the 8th grade would be sjohnson25@qsdk12.org. Your password is always preceded with Qsd@ and then your lunch number. For example, Qsd@0541. If your lunch number is less than 4 digits then use preceding zeros to make your password the 8-character minimum as in the example above.
 - If information is already filled in and you need to sign in to a different account, click Use another account.
 - If you see a page describing Gmail instead of the sign-in page, click Sign in in the top right corner of the page.

Tips:

1. If you're signing in to a public or shared computer, make sure to sign out before leaving the computer or device.
2. If you are not able to login, try using your middle initial between your first initial and last name. There may be a chance that someone else has the same first initial and last name in your grade. You can also ask your teacher to make sure that your lunch number is correct.
3. By logging in to your Google account, you also have access to other applications such as Google Classroom, Sheets, Slides and Docs.
4. For new and existing students, your account username will always be the same throughout the year and through subsequent years regardless of a change of an anticipated graduation year.
5. Keep your lunch number and password to yourself. Do not share it with another student.