



COVID-19 Reopening Plan for 2021-2022

BOARD APPROVED 8/9/21

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I. Opening and Family Support

QSD & All School Buildings (QLE, QUE, QJH, QHS/CCCTC)

This plan for the Quitman School District (QSD) was discussed and developed by district and school administrators and school nurses with guidance and input from the MS Department of Education, the Center for Disease Control, the Mississippi State Department of Health, the local community, the QSD school board, families of QSD students, and local health officials. Our goal is to provide high-quality student instruction by empowering a passion for excellence in our students and staff members. Knowing that a “one size fits all” plan would not address the diverse physical, social, emotional, and academic needs of our students and staff members, this plan was developed to best meet the needs of everyone in the best way possible.

The following preventative measures will be implemented while facing the COVID-19 pandemic. **Universal indoor masking for all teachers, staff, students, and visitors to the K-12 setting when not eating or drinking, regardless of vaccination status, is required. This is subject to change at any time based on data.** The proper use and washing of face coverings is required.

Parents, we want to know how to best support you and your family as we continue to offer technology to all students in our district. Use the link below to tell us information that will help us best serve your student(s):

- [Quitman Lower Elementary Parent Survey](#)
- [Quitman Upper Elementary Parent Survey](#)
- [Quitman Junior High School Parent Survey](#)
- [Quitman High School Parent Survey](#)

II. Communications with QSD Families & the Local Community

QSD & All School Buildings (QLE, QUE, QJH, QHS/CCCTC)

Ongoing Communications and Engagement Throughout the 2021 - 2022 School Year

- District and school leaders will...
 - Establish regular and consistent communications with families and students during in-person and online learning by using the School Status messaging system (callouts, text messages, and/or emails to students' families), emailing students, and updating the district and schools' Facebook accounts.
 - Measure the effectiveness of their communication systems to reach all QSD students, families, and staff by listening to feedback, documenting lapses in communication, and providing alternative systems when necessary.
 - Provide students, families, and staff access to available resources and updates through the QSD website under Links for Parents, Links for Students, and Links for Teachers.
 - Identify for families the specific school staff who are responsible for connecting with specific students during in-person and virtual learning by contacting the office of the student's school.
 - Collect feedback from families and students during in-person and virtual learning by listening to teachers.
- Guidance from our school nurses, the CDC (Center of Disease Control), as well as the Mississippi Department of Health has been put in place to discuss proactively and regularly the implications of how COVID-19 affects the way the school district operates.

District and school leaders will communicate changes in learning with families, students, staff and other key stakeholders by utilizing the following:

- A post to the front page of the QSD website (www.quitmanschools.org)
- A post to the COVID-19 section of the QSD website (http://www.quitmanschools.org/?page_id=19932)
- An School Status call, text, and/or email from your child's school.
- An update to the following Facebook pages:
 - QSD's Facebook page (<https://www.facebook.com/Quitman-School-District-472555359481555/>)
 - QLE's Facebook page (<https://www.facebook.com/Quitman-Lower-Elementary-1789827041303548/>)
 - QUE's Facebook page (<https://www.facebook.com/Quitman-Upper-Elementary-110649824039024/>)
 - QJH's Facebook page (<https://www.facebook.com/QJHPTO/>)
 - QHS's Facebook page (<https://www.facebook.com/Quitman-High-School-101406118315078/>)
 - CCCTC's Facebook page (<https://www.facebook.com/Clarke-County-Career-and-Technology-Center-110359114070530/>)
- An update to the QSD's Twitter page (<https://twitter.com/quitmanschool>)
- Emails to students from a school leader (QJH and QHS)
- Individual phone calls as needed

Academic Calendar for 2021-2022 School Year

Return to School During Covid-19 Policy - JGAA

III. Practicing Prevention, Identification, and Isolation

All School Buildings (QLE, QUE, QJH, QHS/CCCTC)

Exclusion from School

- Students and employees will be excluded from school per the CDC/MSDH guidelines of isolation if they test positive for COVID-19.
- When a positive case is identified in the school setting, the parent/guardian will receive a letter and a School Status notification.
- Current district policy states that students should be fever free for 24 hours without fever-reducing medications (such as Tylenol or Ibuprofen).

Additional Precautions

- In addition to routine medical inquiries, additional medical inquiries of staff and students by the district will be made due to the nature of this pandemic. If a parent/guardian informs the district that a student is ill, the parent/guardian may be asked whether the student is exhibiting any symptoms of COVID-19.
- If a parent/guardian is contacted to pick up a sick student, the student must be picked up within one hour of notification.
- Each school building will have its own isolation area to hold symptomatic students until the student can be picked up.
- Signage will be posted to communicate preventative measures, good hygiene, and school/district specific protocols.
- Water fountains will be accessible only to fill water bottles. Students may bring clear water bottles from home with the student name clearly labeled.
- When available, the first choice for cleaning hands is soap and water for at least 20 seconds.
- When soap and water are not available, sanitizers used on campus should contain at least 60% alcohol.
- HVAC systems in the district will be updated and maintained.

Communications

- The designated school personnel will communicate with the MS State Department of Health about positive cases of COVID-19.
- Visits not requiring building entry will be handled through intercom, phone, Zoom, Google Meet, or other means of communication.

Mental Health Resources

- Resources are available upon request.

IV. Transporting Students

QLE

Bus Drivers

- A driver with COVID-19 symptoms or fever over 100.0 F will not be allowed to drive the bus and must call the transportation department immediately.
- Masks will be required while on the bus.
- Hand sanitizer will be provided for staff and students.
- Buses will be thoroughly swept, cleaned/disinfected after each route, and aired out as much as possible.
- Maintain updated seating charts for contact tracing purposes.

Students

- Masks will be required while on the bus.
- Spaced seating will be used as possible.
- Students should remove all personal property from the bus when exiting.
- Students living within one mile of the school they attend will not be allowed to ride the bus to and from school.
- Students that are walking to school should use caution when crossing the street and walk on sidewalks when possible.

QUE

Bus Drivers

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QJH

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QHS & CCCTC

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- Students that are walking to school should use caution when crossing the street and walk on sidewalks when possible.

V. Entering School Buildings

QLE

Staff

- Staff will enter and be provided hand sanitizer.

Visitors

- Visits not requiring building entry will be handled through intercom, phone, Zoom, Google Meet, or other means of communication.
- Anyone needing to visit campus may call the office after 8:30 AM for assistance. It is advised to call ahead before coming to the school as most business will be handled remotely.

QUE

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- Staff will enter and be provided hand sanitizer.

Visitors

- Visits not requiring building entry will be handled through intercom, phone, Zoom, Google Meet, or other means of communication.

General

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread of COVID-19
- A protocol for students and staff who feel ill or experience symptoms is established.

QHS & CCCTC

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- Staff will enter and be provided hand sanitizer.

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- Visits not requiring building entry will be handled through intercom, phone, Zoom, Google Meet, or other means of communication.

General

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread of COVID-19
- A protocol for students and staff who feel ill or experience symptoms is established.

VI. Exiting School Buildings

QLE

Car Riders

- Pre-Kindergarten students will dismiss at an earlier time
- Kindergarten, first, and second grade students will report to separate locations to await pick up. To the extent practical, social distancing will be implemented.
- Car riders will dismiss and exit the building prior to bus dismissal.

Bus Riders

- Students will be separated into four groups by bus number
- One group will be in the hall at a time.
- As a group exits, the next group will be called until all groups have exited the building.

QUE

Car Riders

- Students will report to separate locations to await pick up. To the extent practical, social distancing will be implemented.
- Car riders will dismiss and exit the building prior to bus dismissal.

Bus Riders

- Students will be separated into two groups by bus number.
- One group will be in the hall at a time.
- As the first bus group exits, the next bus group will be called.

QJH

Implement standard operating procedures with preventative measures such as:

- Students will exit the building to load buses/cars and walk home based on where their final class is located.

QHS & CCCTC

Implement standard operating procedures with preventative measures such as:

- Students will exit the building to load buses/cars and walk home based on where their final class is located.

VII. Serving Meals

QLE

Implement standard operating procedures with preventative measures such as:

- Provide hand sanitizer for students and staff.
- Use disposable plates, utensils, etc.
- Conduct cleaning of high-touch cafeteria surfaces throughout the school day.

Alternative serving/eating plans:

- Serve/eat meals in the cafeteria

QUE

Implement standard operating procedures with preventative measures such as:

- Provide hand sanitizer for students and staff.
- Use disposable plates, utensils, etc.
- Conduct cleaning of high-touch cafeteria surfaces throughout the school day.

Alternative serving/eating plans:

- Serve/eat meals in the cafeteria

QJH

Implement standard operating procedures with preventative measures such as:

- Provide hand sanitizer for students and staff.
- Use disposable plates, utensils, etc.
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Alternative serving/eating plans:

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QHS & CCCTC

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- Provide hand sanitizer for students and staff.
- Use disposable plates, utensils, etc.
- Conduct cleaning of high-touch cafeteria surfaces throughout the school day.

Alternative serving/eating plans:

- Serve/eat meals in the cafeteria

VIII. Transitioning

QLE

Implement standard operating procedures with preventative measures such as:

- Conduct cleaning of hallways and high-touch surfaces throughout the day.
- Students will walk on the right side of the hall to create a flow path.
- Stagger the time classes are in the hall to decrease the number of students in the hall at one time.
- Hand sanitizer will be available

QUE

Implement standard operating procedures with preventative measures such as:

- Conduct cleaning of hallways and high-touch surfaces throughout the day.
- Students will walk on the right side of the hall to create a flow path.
- Stagger the time classes are in the hall to decrease the number of students in the hall at one time.
- Hand sanitizer will be available upon entering each class.

QJH

Implement standard operating procedures with preventative measures such as:

- Conduct cleaning of hallways and high-touch surfaces throughout the school day.
- Students will be required to follow traffic flow protocols.
- Transition one grade level at a time to limit traffic in the building.
- Hand sanitizer will be available upon entering each class.

QHS & CCCTC

Implement standard operating procedures with preventative measures such as:

- Conduct cleaning of hallways and high-touch surfaces throughout the school day.
- Students will be required to follow traffic flow protocols implemented at both the high school and CTE buildings.
- Hand sanitizer will be available upon entering each class.

Large Group Gatherings

QLE

Implement standard operating procedures while taking preventative measures such as:

- Spectators/visitors are required to adhere to CDC/MSDH/MSHAA/QSD policies while on any campus in the district.
- Provide hand sanitizer.
- Abide by the number of people allowed to congregate as defined by the CDC/MSDH.
- Stagger schedule for recess, activity period, etc.
- Conduct cleaning of high-touch surfaces throughout the day.

QUE

Implement standard operating procedures with preventative measures such as:

- Spectators/visitors are required to adhere to CDC/MSDH/MSHAA/QSD policies while on any campus in the district.
- Provide hand sanitizer.
- Abide by the number of people allowed to congregate as defined by the CDC/MSDH.
- Stagger schedule for recess, activity period, etc.
- Conduct cleaning of high-touch surfaces throughout the day.

QJH

Implement standard operating procedures with preventative measures such as:

- Spectators/visitors are required to adhere to CDC/MSDH/MSHAA/QSD policies while on any campus in the district.
- Students will have assigned sections to sit in for assemblies.
- Provide hand sanitizer for students, staff, and visitors.
- Abide by the number of people allowed to congregate as defined by the CDC/MSDH/MSHAA.
- Conduct cleaning of high-touch surfaces throughout the day.

QHS & CCCTC

Implement standard operating procedures with preventative measures such as:

- Spectators/visitors are required to adhere to CDC/MSDH/MSHAA/QSD policies while on any campus in the district.
- Students will have assigned sections to sit in for assemblies.
- Provide hand sanitizer for students, staff, and visitors.
- Abide by the number of people allowed to congregate as defined by the CDC/MSDH/MSHAA.
- Conduct cleaning of high-touch surfaces throughout the day.

X. Teaching & Learning

QLE

Implement standard operating procedures with preventative measures such as:

- Practice handwashing and use of hand sanitizer.
- Conduct cleaning of the classroom throughout the day.
- Sanitize shared items (to the extent practical) between uses.
- Minimize the use of shared materials as much as possible.
- Teach and reinforce good hygiene measures such as handwashing, covering coughs, face coverings, and social distancing.
- Maintain updated seating charts for contact tracing purposes.

Establish an academic baseline:

- Administer formative assessments at the beginning of the school year.
- Use data to formulate lesson plans, begin targeted interventions, and address learning loss.

Target interventions and supports (Summer School and After School):

Provide additional supports to:

- Students with disabilities
- English language learners
- Students with learning loss from the distance/remote learning environment
- Students who are academically performing below grade level

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QJH

Implement standard operating procedures with preventative measures such as:

- Provide hand sanitizer for students and staff.
- Conduct cleaning of classrooms and high-touch surfaces each day.
- Teach and reinforce good hygiene measures such as handwashing, covering coughs, face coverings, and social distancing.
- Maintain updated seating charts for contact tracing purposes.

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Target interventions and supports (Summer School and After School):

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- English language learners
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- Students who are academically performing below grade level

QHS & CCCTC

Implement standard operating procedures with preventative measures such as:

- Provide hand sanitizer in all classrooms.
- Clean high touch surfaces throughout the day (door knobs, etc.),
- Teach and reinforce good hygiene measures such as handwashing, covering coughs, face coverings, and social distancing.
- Maintain updated seating charts for contact tracing purposes.
- Create and utilize Canvas and/or Google classroom so that students who are absent will have access to lessons.

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- Administer formative assessments at the beginning of the school year.
- Use data to formulate lesson plans, begin targeted interventions, and address learning loss.

Target interventions and supports (Summer School and After School):

Provide additional supports to:

- Students with disabilities
- English language learners
- Students with learning loss from the distance/remote learning environment
- Students who are academically performing below grade level

X. Teaching & Learning, Continued

QLE

Prepare for potential future distance learning:

- All students will receive a school email account and Renaissance MyON account to read books and participate in AR.
- Digitized lessons will be available via Google Classroom.
- Parent/Guardian meetings will be held using Zoom as needed. Pre-Kindergarten and kindergarten students will have Lexia Learning accounts. Kindergarten students will also have Zearn accounts.
- Parents/Guardians will receive login information once it is available.
- First and second grade students will have iReady accounts.
- Parents/Guardians will receive login information once it is available.
- Student work can be mailed or picked up as needed.

Staff Professional Development Opportunities

- The school district has developed a Professional Development Action Plan to address supports needed for staff to provide in-person and digital instruction.
- School teams have been provided with a Comprehensive Needs Assessment identifying staff instructional needs. This information is used each year to develop PD for each campus.

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- The school district has developed a Professional Development Action Plan to address supports needed for staff to provide digital instruction.
- School teams have been provided with a Comprehensive Needs Assessment identifying staff instructional needs. This information is used each year to develop PD for each campus.

QJH

Prepare for potential future distance/remote learning by increasing current blended learning:

- Utilize the developed digital learning plan.
- Integrate virtual learning practices:
 - Digitize lessons.
 - Create online assignments for each grading period.
 - Instruct students on digital learning procedures.
 - Provide virtual learning-specific professional development for educators.

Staff Professional Development Opportunities

- The school district has developed a Professional Development Action Plan to address supports needed for staff to provide digital instruction.
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QHS & CCCTC

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- The school district has developed a Professional Development Action Plan to address supports needed for staff to provide digital instruction.
- School teams have been provided with a Comprehensive Needs Assessment identifying staff instructional needs. This information is used each year to develop PD for each campus.

IV. Virtual Learning Option During Traditional School Schedule

QSD & All School Buildings (QLE, QUE, QJH, QHS/CCCTC)

Virtual learning is not an option to replace traditional in-person learning.

Any student that is isolated at any time during the school year is required to complete all assignments as a virtual learner during their exclusion from the classroom.

Quarterly Review

The Quitman School District Covid-19 Reopening Plan will be reviewed every six months through September 30, 2023 and must seek public input on the plan and any revisions, and must take such input into account. The revised plan will be submitted to the local school board for approval.

Update: The district's Covid-19 Committee met Wednesday, July 21, 2021 to discuss MSDH's *Public Health Guidance for the Prevention and Control of COVID-19 in K-12 Settings, 2021-2022 School Year* and the CDC's *Guidance for COVID-19 Prevention in K-12 Schools*. The plan has been revised based on their recommendations.