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**Federal Programs
FY 24 Parent & Family Engagement Plan
By: Tracy Dearing
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Quitman School District

The purpose of this memorandum is to ask for board approval of FY24 Parent & Family Engagement Plan for the 2023-2024 school year.

Thank you,

**Tracy Dearing
Federal Programs Director**



**PARENT & FAMILY ENGAGEMENT
PLAN
2023-2024**

DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

1. Quitman School District will take the following actions to involve parents in the joint development of its district wide parent and family engagement plan under section 1112 of the ESSA.
 - Establish effective two-way communication between all parents and schools regarding district policies and regulations, local school policies, and an individual child's progress.
 - Conduct an annual meeting to review the Parent and Family Engagement Policy and solicit feedback.
 - Establish a district parent committee comprised of parents representing all schools.
 - The annually updated policy can be found on the district website at www.quitmanschools.org, and in the current student handbook.

2. Quitman School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESSA:
 - Require schools to include parent representatives on Title I and Parent and Family Engagement committees.
 - Ensure that survey results and achievement data are readily accessible to parents.
 - Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

3. Quitman School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - Disseminate information from MDE to principals.
 - Provide district wide training.
 - Assistance to develop parent and family engagement in educational advocacy through parent organizations and advisory committees.

4. Quitman School District will coordinate and integrate parent and family engagement strategies in Part A with parent and family engagement strategies under the following other programs, such as:

Head Start, Clarke County Excel by 5, and locally certified preschool child care facilities by:

 - Maintaining a Parent Teacher Community Resource Center that is available for daycare workers, Head Start employees, parents, community members, and teachers that need educational/learning materials for children.

- Providing these programs with information concerning parent workshops, meetings, and resources.
 - Assisting schools with transition programs from these local programs.
5. Quitman School District will take the following actions to conduct, with the engagement of parents and families, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in Parental and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parental and family engagement, and to revise, if necessary (and with the engagement of (parents & families) its parental and family engagement policies:
- Parents will be given surveys to provide information to schools about various aspects of the educational process.
 - Activities to encourage parental volunteer opportunities in schools, both in the classroom and in other areas of the school, including attendance at local school programs and events.
 - Parents will serve on district and school level planning committees.
 - Notices of parent meetings pertaining to Federal Programs will be sent to parents and articles will appear in the local newspaper advising parents of the meetings.
 - An annual meeting of the parents of participating Title I students will be held to explain the goals and purposes of the Title I program as well as inform the parents of the progress of the district and each school toward meeting the state's performance standards and student academic achievement.
 - Provide district assistance to the local Title I school as the school jointly develops with parents the School-Parent Compact, which outlines how parents, teachers, administrators, and students share responsibility for improved student achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state standards.
 - Provide parents with an opportunity to submit dissenting views to the LEA if a school's SWP is not acceptable to them.

The evaluation of the policy process will be conducted at various meetings. Parents will be given copies of the policy and asked to respond with written or verbal feedback. Each spring the policy will be updated as necessary on feedback and changes in requirements.

6. Quitman School District will build the school's and parent's capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—

- the State’s academic content standards,
- the State’s student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child’s progress, and
- how to work with educators

Parents are given academic information from the state at the beginning of the school year; the information is discussed during parent meetings and during individual parent conferences. Each school holds a Back-to-School night in the fall. Individual parent conferences are conducted each semester and at parents’ request. Parents are given contact information for the schools, counselors, and teachers at the start of school for future questions. Information is also on the district website.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement by:

- Provide information and programs to parents on how to establish a home environment to support learning and appropriate behavior including the use of television, pamphlets, adult education courses, and parent resources center.
- Parents are asked for input through surveys and parent meetings for activities and topics they would like to see offered throughout the school year.
- Individual parent conferences allow teachers to work with parents on concerns and questions on an individual basis.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- The district will conduct annual meetings with administrators to discuss and review parent involvement programs and strategies.
- Provide in-service training to staff regarding the value of communicating and working with parents as equal partners.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate Parent and family engagement programs and activities with organizations such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for

Pre-School Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent participation in the education of their children, by:

- Coordinate with the local Head Start and other local preschool programs to inform parents about available resources and workshops.

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand by:

- Schools will send home calendars or other announcements to inform parents of upcoming events.
- The district will provide a calendar of events on the district website and Facebook page to keep parents informed of meetings and activities at the school and district level.
- Translations, and alternate formats of parent communications will be provided, to the best extent possible with the use of translation web sites when necessary.